

**The Following Members Were Present:**

Diane Huber, Chair  
John Woodley, Vice Chair  
Rachel Stack, Councillor and Member  
Pat O'Connor, Member  
Greg Thede, Member

**The Following Individuals Were Present:**

Kevin Zettel, Police Chief  
Jeremy Mighton, Deputy Police Chief  
Tracey Guy, Board Secretary

**1. Call to Order**

The Chair called the meeting to order at 16:30 hours with a Land Acknowledgement and welcomed everyone.

**2. Approval of Agenda**

**Motion 1 – Pat O'Connor/John Woodley**

**That the Agenda for the Public Meeting of the Saugeen Shores Police Service Board dated April 16, 2025, be approved.**

**Disposition – Carried**

**3. Declaration of Pecuniary Interest**

No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

**4. Delegations**

None.

**5. Adoption of Minutes**

**Motion 2 – John Woodley/Greg Thede**

**That the Minutes of the Public Meeting of the Saugeen Shores Police Service Board dated March 12, 2025, be approved.**

**Disposition – Carried**

**6. Reports**

**1. Chief's Report**

**Personnel**

**1. Member Spotlight – Constable Tienhaara**

As noted in the Saugeen Shores Police Service 2023-2025 Strategic Plan, Inspector Mighton highlighted Constable Tienhaara. The Board thanked Constable Tienhaara for all their hard work.

**2. Acting Sergeant Mentorship Program**

On March 13th 2025, the Chief posted a request for applicants for the 2025 Acting Sergeant Mentorship Program. This program shifts the focus away from relying strictly

on passing grades from the Ontario Police College Promotional Exam, to a process which allows us the opportunity to mentor and develop leaders from within the organization. Qualified candidates must apply for the program, and upon acceptance, will begin a program that incorporates on the job learning and mentorship, with a narrowed focus on grades from the Federal and Provincial statutes portion of the OPC Promotional Exam. Upon successful completion of the field training manual and on the job mentorship, the Acting Sergeant in Training will be interviewed and designated as an Acting Sergeant to be utilized on shift when appropriate. Successful applicants for the 2025 program include: Constable King and Constable Hahn.

3. Acting Sergeants – Constable MacDonald & Constable Wagner  
Following successful completion of the 2024 Acting Sergeant Mentorship Program, Constable MacDonald and Constable Wagner have been approved to fulfill the rank of Acting Sergeant when supervision is required.

### **Personnel Training**

1. Criminal Investigators Training – Constable Reinhart  
Constable Reinhart attended the Criminal Investigators Training hosted in North Bay for the Ontario Police College from March 17-28, 2025.

2. Internet Child Exploitation Training – Sergeant Sachs  
Sergeant Sachs attended the Basic Sex Offender Interview Specialist Course hosted by the Ontario Provincial Strategy to Protect Children from Sexual Abuse and Exploitation on then internet from March 17-21, 2025.

### **Ministry Reports**

1. Community Safety and Policing Act

New Procedures issued:

- LE-016SSPS SP-002 – Medical Considerations Sick Injured Detainee
- LE-016SSPS SP-003 – Spit Hoods Updated Procedures issues since last meeting
- LE-007SSPS – LE-008SSSP Hate Bias Propaganda Motivated Crime
- LE-009 – Joint Forces Operations
- LE-011SSPS – Search of Premises
- LE-012SSPS - Search of Person
- LE-013SSPS -Police Response Emotionally Disturbed, Mental illness or Developmental Disability
- LE-014SSPS – Court Security
- LE-016SSPS – Detainee Care and Control
- LE-016SSPS SP001 – Excited Delirium

### **Police Service Reports**

1. Reports Submitted to the Police Services Board:

- March 2025 Stats Analysis (OnCall Analytics)
- Annual Reports:
  - o 2024 Major Case Management Annual report
  - o 2024 ViCLAS Annual report
  - o 2024 Section 25 Annual Report

- o 2024 Naloxone Annual Report
- o 2024 WHMIS Annual Report
- o 2024 Crime Prevention Annual Report
- o 2024 Police Response to High Risk Individuals Annual Report
- o 2024 Auxiliary Officer Annual Report
- o 2024 Career Development Annual Report

2. OPP Municipal Policing Bureau – Section 14 Agreement  
No update at this time.

### **Events / Committees**

1. Huronia Area Aboriginal Management Board Job Fair & Career Expo  
Constable Gordon attended the Huronia Area Aboriginal Management Board Job Fair & Career Expo on April 4th 2025 at Saugeen First Nation #29. This was a great opportunity to connect with a diverse group of job seeker and prospective talent from within the community.

### **Budget**

1. Reserve Funds

The Town of Saugeen Shores Director of Corporate Services provided the 2023 closing balances, however advised that due to staffing issues, it will later in the year before we receive the 2024 year ending balances.

### **2. Deputy Chief's Report**

Deputy Chief provided an update on the 1<sup>st</sup> quarter statistics for the Police Service.

It was noted that a large number of calls were false alarms. The Chief will research false alarm By-laws.

<b>1<sup>st</sup> Quarter Statistics</b>	
<b>Charge / Occurrence Statistics</b>	<b>Charges</b>
<b>1st Quarter Occurrences (01JAN25 – 31MAR25):</b>	<b>Year to Date charges (as of March 31, 2025)</b>
2018: 2,243	2016: 400
2019: 2,513	2017: 381
2020: 2,394	2018: 627
2021: 2,674	2019: 784
2022: 2,305	2020: 813
2023: 3,128	2021: 817
2024: 2,544	2022: 735
<b>2025: 2,758</b>	2023: 1006
	2024: 698
	<b>2025: 745</b>

**7. Unfinished Business**

None.

**8. New Business**

None.

**9. Communications**

The following correspondence was provided for information:

1. Police Association – New Executive Positions
2. Toronto Police Board – Critical Points Policy
3. Inspector General of Policing Memorandum – Bulletin #3
4. Inspector General of Policing Memorandum – Bulletin #4
5. City of Woodstock Resolution – Speeding, Distracted and Impaired Drivers
6. OAPSB Newsletter – January-March 2025
7. The Strategic Plan for Ontario's Inspectorate of Policing

**10. Next Meeting**

May 21, 2025 at 16:30

**11. Closed to Public**

**Motion 3 – Pat O'Connor/Rachel Stack**

**That the Saugeen Shores Police Service Board meet in Closed to Public session to discuss matters in accordance with Community Safety and Policing Act as follows:**

- a) **Closed Session Minutes dated March 12, 2025;**
- b) **Regarding Section 44 (2) (b) personal matters about an identifiable individuals, including members of the police service or any other employees of the board; and**
- c) **Regarding Section 44 (2) (d) labour relations or employee negotiations.**

**Disposition – Carried**

**12. Business Arising from Closed Session**

Chair Huber reported that personal items about identifiable individuals was discussed, with the following directions:

- a) Minutes dated March 12<sup>th</sup>, 2025 were approve.

- b) Direction was provided to the Chair regarding personal matters about an identifiable individuals.

- c) **Motion 4 – Rachel Stack/John Woodley**

**That the Saugeen Shores Police Service Board authorizes Chief Zettel to extend a letter of offer to the applicant for the position of Constable Cadet with the Saugeen Shores Police Service effective June 9th 2025**

**Disposition – Carried**

- d) **Motion 5 – Greg Thede/Pat O’Connor**  
**That the Police Service Board authorize converting the temporary part-time contract of T. Shantz to a permanent part-time position effective June 2<sup>nd</sup> 2025.**  
**Disposition – Carried**

- 13. **Adjournment**  
**Motion 6 – Greg Thede/John Woodley**  
**That this meeting of the Saugeen Shores Police Service Board does now adjourn at 18:12 hours.**  
**Disposition – Carried**

Original Signed \_\_\_\_\_  
Chair

Original Signed \_\_\_\_\_  
Secretary