

Present: Chair Huber Vice Chair Woodley  
Member Thede Chief Zettel  
Member O'Connor Inspector Mighton  
Member Divinski Tracey Guy, Secretary

Members of the Public: Nancy Wyonch

1. **Call to Order**

The Chair called the meeting to order at 1630 hours with a Land Acknowledgement and welcomed everyone.

2. **Approval of Agenda**

**Motion 1 – John Woodley/Greg Thede**

**That the Agenda for the Public Meeting of the Saugeen Shores Police Services Board dated May 15, 2024, be approved.**

**Disposition – Carried**

3. **Declaration of Pecuniary Interest**

No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

4. **Delegations**

None.

5. **Adoption of Minutes**

**Motion 2 – John Divinski/Grey Thede**

**That the Minutes of the Public Meeting of the Saugeen Shores Police Services Board #05-2024 dated April 17, 2024, be approved.**

**Disposition – Carried**

6. **Reports**

**Chief's Report**

**Personnel**

1) **Member Spotlight – Constable John Martin**

As highlighted in the Saugeen Shores Police Service 2023-2025 Strategic Plan, Jeremy highlighted Constable John Martin, to share with the Board her valued contributions to the police service and the community. The Board thanks Cst. Martin for all his hard work and dedication.

2) **Change of Classification – Constable Kailey Tienhaara**

Constable Kailey Tienhaara is eligible for classification change from 4<sup>th</sup> Class Constable to 3<sup>rd</sup> Class Constable effective June 12<sup>th</sup> 2024. As per section 6.1 of the Uniform Collective Agreement, members are eligible for promotion on the recommendation of the Chief of Police and the approval of the Board after serving as a 4<sup>th</sup> class Constable for 18 months. The Chief fully supports and recommend the promotion of Constable Tienhaara to 3<sup>rd</sup> Class Constable effective June 12<sup>th</sup> 2024.

- 3) Acting Sergeant – Shawn Paulitzki  
Effective May 2<sup>nd</sup> 2024, Sergeant Paulitzki has been designated an Acting Sergeant on shift when a Sergeant is not available. Acting Sergeant ranks will help to fulfill the supervision requirement of the Community Safety and Policing Act. The Board thanked Shawn, for accepting this additional responsibility.
  
- 4) Cadet Noah Ross  
Noah Ross is continuing training at the Basic Constable Training in Aylmer. The March- Past Graduation Ceremony will be held at the Police College on June 14<sup>th</sup> 2024. Noah will then remain at the Police College from June 17<sup>th</sup> to June 20<sup>th</sup> 2024 for a Standard Field Sobriety Training Course. Swearing in Ceremony at the Saugeen Shores Police Service scheduled for June 25<sup>th</sup> 2024 at 9am.
  
- 5) Secondary Activity Renewal – Constable Kaitlyn Schenck  
On April 26<sup>th</sup> 2024, Constable Kaitlyn Schenck provided me with a letter requesting that her permission for secondary employment with the Bluewater District School Board as a supplementary teacher be extended. As per Section 89 of the Community Safety and Policing Act, the Chief granted permission for 1-year. As per section 89(6) of the Community Safety and Policing Act, the Chief is providing a written report to the Police Service.
  
- 6) Fulltime Special Constable - 40-hour/week Position  
Delayed until Collective Agreement hours of work are discussed and fully understood.
  
- 7) Contact Special Constable Position - 40-hour/week  
Matthew Drost accepted the Special Constable contract position effective May 6<sup>th</sup> 2024. I have prepared the Special Constable Designation request for the Board.
  
- 8) Resignation – Auxiliary Officer Matt Drost  
On Monday April 15<sup>th</sup> 2024, Matt Drost signed his letter of agreement for the Special Constable position, and has therefore resigned from the Auxiliary Officer Unit. Thank you to Matt for his commitment to the Auxiliary Unit. We look forward to working with Matt in his new role as a Special Constable. Resignation letter attached.
  
- 9) Resignation – Auxiliary Officer Madison McNeill  
On Tuesday April 16<sup>th</sup> 2024, Auxiliary Officer Madison McNeill submitted her resignation from the Auxiliary Program – effective April 30<sup>th</sup> 2024. Madison's busy work and personal life makes it difficult to fully commit to the program, and reach the required volunteer hours and training. Madison was designated as an Auxiliary Officer with the Saugeen Shores Police Service on July 21<sup>st</sup> 2021. We thank Madison for her commitment to the Auxiliary Program. We will plan a formal recognition for the June 2024 meeting.
  
- 10) Posting for Auxiliary Positions  
The recruitment process for Auxiliary Officers has concluded. I have prepared a report for the Police Service Board seeking authorization to hire and appoint 5 new Auxiliary members.

11) Support Services 3 – Contract Position

The recruitment process for a Support Services 3 contract position has concluded, 33 applications for this position, and 4 were selected for in-person interviews. Interviews were completed on April 30<sup>th</sup> and May 6<sup>th</sup> 2024. The Chief is seeking authorization from the Board to offer a letter of offer to the successful applicant, contingent upon a successful background investigation.

Personnel Training

1) Use of Force – Bi-annual training

April and May have been busy with members bi-annual Use of Force training. Thank you to Constable Lowerison and Constable Luscombe for their professional instruction.

**Ministry Reports**

1) Community Safety and Policing Act

New Procedures issues since last meeting:

- AI-003SSPS SP-004 Relationships int the Workplace – Conflict of Interest Updated Procedures issues since last meeting:
- LE-025SSPS Supervision
- AI-005SSPS Use of Auxiliaries

Reports Submitted to the Police Services Board:

- April 2024 Stats Analysis (OnCall Analytics)
- April 2024 CIB Report

**Police Service Reports**

1) Reports Submitted to the Police Services Board:

- April 2024 Stats Analysis (OnCall Analytics)
- April 2024 CIB Report

2) Mental Health Supports for Police Members

The Chief is scheduled to attend a meeting in Owen Sound on Friday May 31<sup>st</sup> to further discuss the program, and meet with the potential therapists. Further updates will be provided at the next meeting.

3) CROMS 2024 – Q1 Report

The Collision Reporting and Occurrence Management System has provided Saugeen Shores with the Quarter 1 report for 2024 encompassing January 1<sup>st</sup> 2024 to March 31<sup>st</sup> 2024. Included in the presentation package for the Police Services Board.

4) Crime Stoppers of Grey Bruce 2024 TIPSTER Magazine  
We have received the Spring 2024 edition of the Crime Stoppers of Grey Bruce TIPSTER quarterly magazine, featuring articles related to human trafficking, regional unsolved crimes, fraud prevention, and more. Credit goes to Editor Morley S. Lymburner for the production of this magazine.

5) Crime Stoppers of Grey Bruce – January - March 2024 Coordinator’s Program Report  
The Crime Stoppers of Grey Bruce January to March 2024 Coordinator's Program Report, containing details of the program’s statistics and activities up to and including March 2024 have been attached for review.

6) OPP Municipal Policing Bureau – Section 14 Agreement  
The Community Safety and Policing Act, 2019 (CSPA) and some of its regulations came into force on April 1, 2024. The OPP and Ministry of the Solicitor General continue to develop the CSPA Section 14 agreement template (Alternative provision - Provision by other police service board or the Commissioner). The OPP is developing a process to address all requests for Section 14 agreements. Once the Section 14 agreement template is developed and the process finalized, the OPP will contact us with further instructions. Until the Section 14 agreement template and process are developed, the OPP will continue to provide the Saugeen Shores Police Service Board with policing functions specified in Ontario Regulation 398/23 Alternative provision of policing functions under CSPA.

### **Events / Committees**

1) Police Week – May 12<sup>th</sup> to May 18<sup>th</sup> 2024 – Join Policing: Keep Ontario Safe”  
Police Week in Ontario is being held from Sunday, May 12 to 18, 2024. The theme will be: “Join Policing: Keep Ontario Safe” and highlights policing as a career and public service. Saugeen Shores Police Service, in partnership with the Police Service Board, community partners, and Special Olympics will be hosting a public event on Thursday May 16<sup>th</sup> 2024 from 3pm – 6pm. The event provides an opportunity to grow our vital relationships and partnerships within the community.

2) Special Olympics Torch Run  
The Saugeen Shores Police Service, in partnership with the Owen Sound Police Service, West Grey Police Service, and Hanover Police Service will be participating in the Special Olympics Torch Run on June 13<sup>th</sup> 2024. The run will begin in Saugeen Shores, then proceed to Hanover and West Grey before finishing in Owen Sound.

### **Motion 3 – John Woodley /John Divinski**

**That the Saugeen Shores Police Service Board approve the promotion of Constable Kailey Tienhaara from 4th Class Constable to 3rd Class Constable effective June 12th 2024.**

**Disposition – Carried**

**Motion 4 – Greg Thede/Pat O’Connor**

**That the Saugeen Shores Police Service Board approve the appointment application for Constable Matthew Drost effective May 15, 2024**

**Disposition – Carried**

**Motion 5 – John Divinski/Pat O’Connor**

**That the Saugeen Shores Police Service Board authorize the hiring and appointment of 5 Auxiliary Constables: Matthew Nair, Catherine Thomas, Zachary Ethier, Raza Azim, and Mark Mandawoub effective May 15th 2024.**

**Disposition – Carried**

**7. Accounts/Statistics**

None.

**8. Unfinished Business**

**8.1 May 16th Police Week BBQ**

The Chair noted that the event is progressing, with assistance from Georgian college students, community partners and a Special Olympics hockey game. BBQ will be provided by Saugeen Shores Rotary by donation. All are encouraged to attend.

**8.2 Community Watch Update**

The Chair noted that she and the Chief met with the Community Watch Organizer. They had a great conversation and communications were sent to all members. The Chair requested formal recognition at an upcoming Council Meeting.

**9. New Business**

None.

**10. Communications**

None.

**11. Next Meeting**

June 19, 2024 at 16:30

**12. Closed to Public**

**Motion 6 – John Woodley/Greg Thede**

**That the Saugeen Shores Police Service Board meet in Closed to Public session to discuss matters in accordance with Community Safety and Policing Act as follows:**

- a) Closed Session Minutes dated April 17, 2024;**
- b) Regarding Section 44 (2) (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board; and**
- c) Regarding Section 44 (2) (d) labour relations or employee negotiations.**

**Disposition – Carried**

Returned from closed session at 1805 hours.

13. **Matters Arising from Closed to Public**

**Motion 7 – Pat O’Connor/John Woodley**

**That the Saugeen Shores Police Service Board authorized extending a letter of offer, contingent upon a successful background check, to the candidate for the position of Support Services 2 with the Saugeen Shores Police Service effective July 15th 2024.**

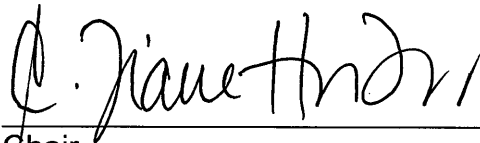
**Disposition – Carried**

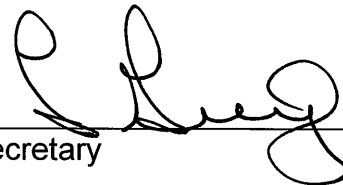
14. **Adjournment**

**Motion 8 – Greg Thede/John Woodley**

**That this meeting of the Saugeen Shores Police Service Board do now adjourn at 1807 hours.**

**Disposition – Carried**

  
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Chair

  
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Secretary