

Present: Chair Huber Vice Chair Woodley
Member Thede Chief Zettel
Member Divinski Inspector Mighton
Tracey Guy, Secretary

Members of the Public: Dave Preston, Duane Sprague

Regrets: Member O'Connor

1. Call to Order

The Chair called the meeting to order at 1631 hours with a Land Acknowledgement and welcomed everyone.

2. Approval of Agenda

Add Item 9.2 - Review of Community Watch Program

Motion 1 – John Woodley/Greg Thede

That the Agenda for the Public Meeting of the Saugeen Shores Police Services Board dated April 17, 2024 be approved, as amended.

Disposition – Carried

3. Declaration of Pecuniary Interest

No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

4. Delegations

1) Dave Preston, Board Policies and By-law Update

Dave Preston provided an update on the changes to the existing Board Policies, as a result of the new Community Safety & Policing Act (CSPA). He will provide all revised Policies as needed and will update as new information and Regulations are released, as well as keep abreast of changes to the Legislation. He suggested a Working Group, to review the draft policies, prior to approval. There will be many changes to current policies, as well as some new policies. He will also be reviewing the Police Service Procedures to ensure compliance with the Act.

Duane Sprague concurred that the information and changes are ongoing, and future revisions may be needed to the polices and procedures once approved. He commends the Board on hiring Mr. Preston, as he will ensure the new Act is complied with.

The Board thanked Mr. Preston and Mr. Sprague for attending the meeting.

5. Adoption of Minutes

Motion 2 – John Woodley/Greg Thede
That the Minutes of the Public Meeting of the Saugeen Shores Police Services Board #03-2024 dated March 26th, 2024 and #04-2024 dated April 3, 2024, be approved.
Disposition – Carried

6. Communications

1) Crime Stoppers Coordinator Q1 2024
Provided for information.

2) Crime Stoppers Tipster Magazine
Provided for information.

7. Reports

Chief's Report

Personnel

1) Change of Classification – Constable Cassandra Hahn
Constable Cassandra Hahn is eligible for classification change from 3rd Class Constable to 2nd Class Constable effective April 12th 2024. As per section 6.1 of the Uniform Collective Agreement, members are eligible for promotion on the recommendation of the Chief of Police and the approval of the Board after serving as a 3rd class Constable for 18 months. The Chief supports and recommends the promotion of Constable Hahn to 2nd Class Constable retroactive to April 12th 2024.

Motion 3 – Greg Thede/John Divinski
That the Saugeen Shores Police Services Board approve the promotion of Constable Cassandra Hahn from 3rd Class Constable to 2nd Class Constable effective, April 12th 2024.
Disposition – Carried

2) Cadet Noah Ross
Noah Ross is currently at the Basic Constable Training in Aylmer.

3) Fulltime Special Constable - 40-hour/week Position
Position is delayed until Collective Agreement is completed.

4) Contact Special Constable Position - 40-hour/week
A letter of offer has been provided to the applicant.

5) Posting for Auxiliary Positions
The recruitment campaign for additional auxiliary officers closed on March 1st 2024. Sgt. Briggs has reviewed the applications, and invited select applicants for interviews. Interviews have commenced, and we will have a request to hire presented at a future meeting.

Personnel Training

- 1) CISO Online Investigations – D/Cst. Laurel Hopkins
D/Cst Laurel Hopkins attended an online investigations course hosted by the Criminal Intelligence Service Ontario from April 8th – April 12th 2024.
- 2) Intoxilyzer Requalification Training
Throughout the month of April, members will be receiving Intoxilyzer refresher training from Cst. Matt Cutting. This is a yearly refresher required for all breath technicians.
- 3) Incident Command System (ICS) 200 – Sgt. Ken Cook / Sgt. Susan Briggs
Sgt. Ken Cook and Sgt. Susan Briggs are attending the ICS 200 course from April 15th – April 19th 2024. The ICS 200 course Describes chain of command and formal communication relationships, identifies common leadership responsibilities, span of control and modular development and describe the use of position titles.

Ministry Reports

- 1) Community Safety and Policing Act

New Procedures issues since last meeting:

- ER-008SSPS SP-001 - Extreme Incident Response
- LE-025SSPS SP-009 - Unsatisfactory Work Performance
- LE-025SSPS SP-010 - Civilian Discipline
- LE-025SSPS SP-011 - Personnel Emergency Contact Information

Updated Procedures issues since last meeting:

- LE-025SSPSS SP-001 - Rules, Regulations & Code of Conduct
- LE-025SSPSS SP-005 - Law Enforcement Complaints Agency
- LE-025SSPSS SP-006 - Chiefs Complaint Investigation - Disciplinary Measures and Hearings
- ER-001SSPS SP-002 - Active Attacker Incidents

Police Service Reports

- 1) Reports Submitted to the Police Services Board (see attachments):
 - March 2024 Stats Analysis (OnCall Analytics)
- 2) Request for Protocol
The Protocol will be presented to Council at a future meeting.
- 3) Mental Health Supports for Police Members
We are waiting for an appointment with the program leaders to advance the process.

Events / Committees

1) Police Week – May 12 - May 18 2024 – “Join Policing: Keep Ontario Safe”
This year’s annual Police Week in Ontario campaign will be held from Sunday, May 12 to 18, 2024. The theme will be: “Join Policing: Keep Ontario Safe” and highlights policing as a career and public service. The week provides an opportunity to celebrate the important role our police officers and personnel play in community safety and our vital relationships and partnerships with communities in this regard.

The Police Services Board would like to work with the Saugeen Shores Police Service to host another successful Open House event on Thursday May 16, 2024. The Chair will connect with Mr. Smethurst, who has volunteered to assist with the event.

Budget

1) Budget Training

The Chief contacted the Town Finance Department, to receive training on how to download or obtain monthly budget updates, to present at future meetings.

8. Unfinished Business

1) Community Safety and Policing Act (CSPA)

Mr. Sprague updated the Board on the new Act, and associated changes that affect the Board. He is available to assist whenever needed, and will attend future meetings to update the Board as needed. Any information he receives, he will forward to the Board.

Mr. Sprague added that every Municipality that maintains a Municipal Police Board, must establish a Diversity Plan, in collaboration with the Board, within one year.

The Chief inquired whether there would be Provincial funding available, to assist Police Services with all the changes relating the new Act, and the costs associated with these changes. Mr. Sprague was not aware of any funding and will advise if he becomes aware of any funding streams in the future.

9. New Business

1) RIDE Grant Reporting for Chair’s Signature

Insp. Mighton indicated that the funding for the RIDE Grant has been utilized, and the Chair’s signature is required for the final Report. He will apply for the next Program. He added that the neighbouring joint RIDE checks for large events, such as Pumpkinfest and Music in the Fields, were very successful, and it is proposed to do again in 2024.

The Board directed the Chair to sign the RIDE Report document.

2) Review of Community Watch Program
Insp. Mighton presented background material and research on Community Watch Programs. The nature of policing has become much more litigious and civil proceedings are more common, he is therefore recommending that the current Community Watch Program be dissolved and that the Saugeen Shores Police should refocus their community engagement efforts.

The Board reviewed the 2023 Community Watch documents and thanked Inspector Mighton and Sergeant Primeau for the documents and summary provided.

Motion 4 – Greg Thede/John Divinski
That the SSPSB terminate the Community Watch Program immediately.

And that a letter be prepared by the Board and Chief and provided to all current Community Watch Members to advise them that the Community Watch Program will not continue and provide a brief explanation as to why and thank them for their volunteer hours.

And that the Police Service explore other options, or some other community engagement initiatives, to fulfill the need for the Saugeen Shores Police to have community engagement.
Disposition – Carried

10. **Next Meeting**
May 15, 2024 at 16:30

11. **Closed to Public**
Motion 5 – Greg Thede/John Woodley
That the Saugeen Shores Police Services Board meet in Closed to Public session to discuss matters in accordance with Community Safety and Policing Act as follows:

- a) **Closed Session Minutes dated March 20, 2024, and April 3, 2024;**
- b) **Regarding Section 44 (2) (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board; and**
- c) **Regarding Section 44 (2) (d) labour relations or employee negotiations.**

Disposition – Carried

12. **Matters Arising from Closed**

The Board returned from Closed Session at 1915 hours.

The Board received information and provided direction on personal matters about an identifiable individuals and the Collective Agreement negotiations.

13. **Adjournment**
Motion 6 – John Divinski/Greg Thede
That this meeting of the Saugeen Shores Police Service Board do now adjourn at 1917 hours.
Disposition – Carried

Chair

Secretary