

Present: Chair O'Connor
Chief Zettel
Inspector Mighton
Member Divinski
Vice Chair Huber
Member Thede
Tracey Guy, Secretary

Regrets: Member Woodley

Public Member Present: Nancy Wyonch

1. Call to Order

The Secretary called the meeting to order at 1630 hours with a Land Acknowledgement and welcomed everyone.

2. Appoint Chair and Vice Chair for 2024

In accordance with the Boards Procedural By-law and the Police Services Act, the Secretary did a call for nominations for the election of a Chair for the year 2024.

John Divinski nominated Diane Huber, and she accepted. Greg Thede nominated Pat O'Connor, and he accepted, and the Secretary asked if there were any other nominations and none were declared, and the nominations were closed. John Divinski called for a recorded vote.

The Secretary called for a vote to appoint Diane Huber as Chair for 2024.

Diane Huber for Chair		
	Yes	No
John Divinski	X	
Diane Huber	X	
Pat O'Connor		X
Greg Thede		X
	2	2

Tie vote - Defeated

The Secretary called for a vote to appoint Pat O'Connor as Chair for 2024.

Pat O'Connor for Chair		
Pat O'Connor	Yes	No
Greg Thede	X	
Pat O'Connor	X	
Diane Huber		X
John Divinski		X
	2	2

Tie Vote – Defeated

Motion 1 – Greg Thede/Diane Huber

That the Saugeen Shores Police Services Board amend By-law 1-2011, to defer the appointment of the Chair and Vice-Chair at the February 21, 2024 Meeting, to allow attendance by the whole Committee.

Disposition – Carried

3. Approval of Agenda

Motion 2 – John Divinski/Diane Huber

That the Agenda for the Public Meeting of the Saugeen Shores Police Services Board dated January 17, 2024, be approved.

Disposition – Carried

4. Declaration of Pecuniary Interest

No declarations of pecuniary interest were declared, however the Chairman advised that the members could declare at any time in the meeting.

5. Delegations

None.

6. Adoption of Minutes

Motion 3 – Greg Thede/Diane Huber

That the Minutes of the Public Meeting of the Saugeen Shores Police Services Board #12-2023 dated December 20, 2023, be approved.

Disposition – Carried

7. Communications

None.

8. Reports

Chief's Report

Personnel

1) Member Spotlight – Constable Stacey Gordon

As highlighted in the Saugeen Shores Police Service 2023-2025 Strategic Plan, Inspector Mighton gave highlights on. Cst. Stacey Gordon.

2) Cadet Recruitment

Noah Ross has accepted a Cadet Constable position with the Saugeen Shores Police Service, and has fulfilled all requirements of the background investigation. Noah will begin employment on February 26th 2024.

3) Posting for Support Service 40-hour/week Contract Position

An internal posting for a Support Services 40-hour contract position will be posted January 18 2024. Applications will be accepted until February 2 2024, with interviews commencing the week of February 12 2024. I will be seeking Police Service Board approval to hire the successful candidate at the February 21 2024 Police Services Board meeting.

4) Fulltime Special Constable - 40-hour/week Position

The needs and demands on the Saugeen Shores Police Service has evolved over the years, requiring a strategic approach to ensure adequate and effective police services 24-hours a day / 7-days a week. The current Civilian Collective Agreement stipulates that a permanent fulltime civilian position standard work week is Monday – Friday which interferes with the services on weekends. The duties of the Special Constable position in particular has evolved over 2023, with a large portion of the position being dedicated to court case management and bail hearings. To meet the growing needs of the Town in 2024, this position may also evolve to assist with by-law enforcement duties at the beach during the summer months. The current 40hrs/week contract Special Constable position was approved in the budget to transition to a fulltime position in 2024. Schedule B of the Civilian Collective Agreement will be reviewed in the negotiation process.

5) Posting for Contact Special Cst. Position - 40-hour/week (exp. Dec 31 2023)

An internal and external posting for a Contact Special Constable position will be posted on January 18 expiring February 29th 2024, with interviews the week of March 4 2024. The Chief will seek the Board's approval to hire the successful candidate at the March Board meeting.

6) Auxiliary Members – Contract Renewals

Our Auxiliary Constable members are an important part of the Saugeen Shores Police Service, and assist with public outreach and events. The Chief renewed the contract for the following Auxiliary members of the police service:

- Auxiliary Constable Riley Brugess
- Auxiliary Constable Matt Drost
- Auxiliary Constable Madison McNeill
- Auxiliary Constable Patrik Patel

Thank you to our Auxiliary members for their commitment and dedication to the Saugeen Shores Police Service and Community.

7) Resignation – Auxiliary Sergeant Paul Vitez

Paul Vitez has resigned his position as Auxiliary Sergeant with the Saugeen Shores Police Service effective December 31 2023. Paul has been an Auxiliary member with the Saugeen Shores Police Service since July 7 2015. Thank you to Paul Vitez for his commitment to the program over the years. Paul Vitez will remain employed by the Saugeen Shores Police Service as a contract Special Constable that is called out when needed. A formal recognition of Paul's Auxiliary service will be arranged at a later date.

8) Posting for Auxiliary Positions

With the resignation of Aux. Officer Vitez, Aux Zadow last year, we will be looking to begin a recruitment process to hire 3 or 4 additional auxiliary officers in the near future. Auxiliary officers are not monetarily paid for their service, however are required to be properly equipped and trained. This will cost approximately \$2,000 per member which will be accounted for in the Operating Budget.

9) Thank you – Cst. Stacey Gordon
On December 26 2023, Cst. Gordon was given a Tim Horton's gift card as a thank you for working over Christmas. The gift card has been donated to the Contingency Fund – Out of the Cold Program and will be provided to someone in need. Thank you Cst. Gordon.

Personnel Training

1) Sexual Assault Investigators Course – Constable Kaitlyn Schenck
Constable Kaitlyn Schenck is currently attending an Ontario Police College Sexual Assault Investigator Course hosted by the Halton Regional Police Service from January 8 2024 to January 18 2024 in Burlington Ontario.

Ministry Reports

1) Proceeds of Crime (POC) Front-Line Policing (FLP) Grant Program
On December 22 2023, we were advised by the Ministry that our application for 'Project Surge' for Saugeen Shores Police Service was not approved for funding. Thank you to Ken Cook for his efforts in preparing the submission

Police Service Reports

1) Reports Submitted to the Police Services Board:

- December 2023 Stats Analysis (OnCall Analytics)
- December 2023 Criminal Investigations stats
- 2023 – DRE Annual Report
- 2023 – CIICC Annual Report
- 2023 – Equal Opportunity – Discrimination and Workplace Harassment Report

2) Request for Protocol
No updates to report. Tracey will continue to look into with the Clerk's Department at the Town of Saugeen Shores.

3) Delegation Provincial Offences Court Annual Report
Please find attached the Delegation Provincial Offences Court Annual Report. Of interest, Page 3 shows how the Saugeen Shores Police Service compares with the other police services in Bruce and Grey Counties.

4) Crime Stoppers Winter 2024 Tipster Publication
The Winter 2024 edition of the Crime Stoppers of Grey Bruce TIPSTER quarterly magazine was provided, featuring articles related to puppy mills, regional unsolved crimes, and Crime Stoppers Awareness Month 2024. Credit goes to Editor Morley S. Lymburner for the production of this magazine.

5) Crime Stoppers October to December 2023 Coordinator's Program Report
The Crime Stoppers of Grey Bruce October to December 2023 Coordinator's Program Report was provided for information, which contained details of program's statistics and activities up to and including December 2023, for review

Events / Committees

1) Contingency Fund – donation
Chelsea attended the station and dropped off 11 “Care Bags” for Police to hand out to people in need during the Holidays. The Board thanked Chelsea for her generous donation.

9. Accounts/Statistics

Add Jeremy's stats sent today.

4th QUARTER Occurrences (01OCT23 – 21DEC23):

2018: 2,030	2021: 2,491
2019: 2,339	2022: 2,719
2020: 2,394	2023: 2,727

Occurrences – Final Year End Occurrences:

2018: 7,956	2021: 11,514
2019: 10,332	2022: 11,174
2020: 11,114	2023: 12,738 (Approx 14% increase over 2022)

4th Quarter Charges (01OCT23-31DEC23):

2018: 675	2021: 594
2019: 482	2022: 672
2020: 617	2023: 684

Full Year:

2016: 1640	2020: 2969
2017: 1803	2021: 2979
2018: 2530	2022: 2942
2019: 2897	2023: 3636 (approx. 23.5% increase in charges from 2022)

10. Unfinished Business

1) Saugeen Shores Reserve Fund Policy Update
Vice Chair provided an update on the new Policy. She noted that the certain reserve funds will remain unchanged, as they are protected. The rest of the reserve fund will establish a 5% cap with the ability to go above the cap if needed. It will not affect the Police Funds, and it a good policy. This fund will cover any unexpected financial items that are not included in the budget and would not require amendments to the budget She also confirmed that the K-9 fund and kids fund, you can receive a tax receipt.

Kevin added that the Board will be aware if these unexpected expenses come up, and if the Reserve Fund will be utilized.

2) Kairos Training – February 1, 2024

Jeremy confirmed February 1, 2024 at the Firehall 2-4 pm. Part of Land Acknowledgement that we are committee to learn and attend aboriginal training.

Jeremy spoke to Duane Sprague and Board training. Duane suggested waiting until the new Act is in place and a new training package developed.

11. **Next Meeting**

February 21, 2024 at 16:30

12. **Closed to Public**

Motion 4 – Greg Thede/Diane Huber

That the Saugeen Shores Police Services Board meet in Closed to Public session to discuss matters in accordance with By-law 1-2011, Section 21.2 (b) and the Police Services Act regarding personal matters about an identifiable individual(s).

Disposition – Carried

13. **Matters Coming out of Closed to Public Session**

Motion 5 – Greg Thede/Diane Huber

That the Saugeen Shores Police Services Board approves that the funds for paid duty officers for Community Special Events in 2023 be paid out of the 2023 Police Budget; and

Further, that the Town application for Special Events be reviewed by the Saugeen Shores Police Service to ensure that any police requirements are reflected appropriately.

Disposition – Carried

14. **Adjournment**

Motion 6 – Diane Huber/John Divinski

That this meeting of the Saugeen Shores Police Service Board do now adjourn at 1845 hours.

Disposition – Carried

Chair

Secretary