

Present: Chair Dave Myette
Chief Zettel
Inspector Mighton
Member Matheson
Member Thede
Member O'Connor
Member Woodley
Tracey Edwards, Secretary

Members of the Public: Nancy Wyonch

Absent:

1. **Call to Order**
The Chair called the meeting to order at 5:04 p.m. and welcomed everyone.

2. **Approval of Agenda**
Motion 1 – Pat O'Connor/Don Matheson
That the Agenda for the Public Meeting of the Saugeen Shores Police Services Board dated September 29, 2022, be approved
Disposition – Carried

3. **Declaration of Pecuniary Interest**
No declarations of pecuniary interest were declared, however the Chairman advised that the members could declare at any time in the meeting.

4. **Delegations**

Diane Glebe - 2023-25 Business Plan

Diane provided a brief summary of the process for the Strategic Business Plan. She has produced 2 versions of the document, one for the internet and a pamphlet to distribute.

The Chair noted that several versions were provided, and the Committee chose Version #4.

Motion 2 – John Woodley/Greg Thede
That the Saugeen Shores Police Services Board approve the 2023-25 Business Plan, as presented (version 4).
Disposition – Carried

5. **Adoption of Minutes**
Motion 3 – Pat O'Connor/Greg Thede
That the Minutes of the Public Meeting of the Saugeen Shores Police Services Board #08-2022 dated August 17, 2022, be approved.
Disposition – Carried

6. **Communications**

7. Reports

Chief's Report

Personnel

1) Kaley Tienhaara – Cadet Recruit

Kaley Tienhaara officially began with the Saugeen Shores Police Service on September 6th 2022. Kaley will be attending the Ontario Police College for Basic Constable Training from September 13th 2022 to December 8th 2022

2) Cst. Kaitlyn Schenck – Thank You Letter

On September 12th 2022, I received email correspondence from a member of the public thanking Cst. Schenck for her kind approach, and for treating her with dignity and respect during a very vulnerable and fragile part of her life. The person stated that Kaitlyn was kind and empathetic and offered resources for assistance and guidance in her life. The Board thanked Kaitlyn for her kind actions and empathy.

Personnel Training

1) VR-MHCRT Training

The Chief noted that Members will continue to receive training through this virtual platform in September/October 2022.

Ministry Reports

1) ALRP Grant

The Chief noted that we are still waiting on the outcome of the Automate Licence Plate Recognition (ALPR) Technologies grant application that was submitted on June 1st 2022. If successful, the Saugeen Shores Police Service will receive funding to support the installation and commissioning of 3 additional ALPR systems in frontline patrol vehicles.

2) Implementation of Jury Recommendations – EKAMBA Inquest Q2022-06

On Friday August 19th 2022, the Chief received a letter from the Office of the Chief Coroner regarding the inquest into the death of Marc Diza Ekamba, and the resulting recommendations. The Regional Supervising Coroner requested that he review the police recommendations, and report back regarding our organizations consideration to implement the recommendations. Our recommendations were reviewed and approved.

3) RIDE GRANT Applications 2022-23 – 2023-24

On September 9th 2022, Richard Stubbins – Assistant Deputy Minister – Public Safety Division announced that they will again be accepting applications for the Reduce Impaired Driving Everywhere (RIDE) Grant for 2022-23 – 2023-24. The

Chief has prepared the grant application and Chair Myette to review and sign prior to the October 17th 2022 deadline. The application will be reviewed against the number applicants and allocations assigned accordingly. For a service our size, we will be entitled to a maximum allocation of \$9,400 per year for each year of the grant.

Police Service Reports

The following Reports were submitted to the Board:

- Criminal Investigations / Drug Unit Statistics – August 2022 Report
- August 2022 Stats Analysis (Hexagon)
- 2021 Annual Report

1) OSOR Assessment

On September 1st 2022, Kerry Miller, an OSOR Operational Support member, conducted a Site Assessment with SSPS OSOR Registrar, Detective Constable Greg Fletcher. Our compliance rate was 100 percent, above the provincial compliance rate of 96.2 percent. The OSOR praised D/Cst. Fletcher for his work with the OSOR, stating that he has done an excellent job managing the sex offenders in our jurisdiction. Detective Fletcher continues to maintain our offender records to the highest standard with data always shown to be current and accurate. His knowledge and understanding of the OSOR, NSOR and all pertinent legislation are an asset to the program. His rapport with local offenders ensures that information is gathered and shared effectively. He liaises when necessary with the OSOR office and other police services across Canada to ensure offenders are meeting their reporting obligations.

The Board thanked Detective Fletcher for his excellent work and commitment to OSOR.

Events / Committees

1) Grant Fondo Event

Thank you to our members for this assistance in the 2022 Gran Fondo bicycle event in Saugeen Shores. Many officers assisted both on duty and extra duty to help make this event such a success.

Other

1) 2021 Annual Report

The Chief completed the 2021 annual report and sent it for review and comment. If satisfied with the report, he requests that the Police Services Board pass a motion to accept the 2021 Annual report as prepared. The Police Services Board shall present the report to Council, and post on the Saugeen Shores Police Services website.

Motion 4 – John Woodley/Pat O’Connor

That the Saugeen Shores Police Board accept the 2021 Annual Report as prepared, and present the Report to Council.

Disposition – Carried

2) Fleet Vehicles

A new Explorer has been ordered as part of the fleet management plan for 2023. This will replace Vehicle #21. The F-150 to replace vehicle #23 is still on order and was expected prior to the end of August, however has still not arrived. Vehicle #22 has been repaired and has been placed back in service. Vehicle #25 was recently purchased and placed in service at the end of August. Vehicle #24 was damaged in an occurrence on August 27th 2022. It can still be driven, while waiting on repairs to be done. Vehicles #24 & #25 were involved in an occurrence on September 1, 2022. Both police vehicles were damaged heavily, and inoperable.

3) Police Service Initiatives

In late August, the Chief provided an update to our members regarding the changes and future plans of our police service. This allowed the opportunity to share some of the exciting initiative and plans with our dedicated group of officers and support staff. I hope this helps give the Police Services Board an overview of where we are and where we want to be:

- a) **Kaley Tienhaara** has successfully passed her background checks, and will be starting with the Saugeen Shores Police Service on September 6th 2022. Kaley will be going to OPC from September 14th – December 8th 2022, and will be sworn in as a fourth-class Constable on December 12th. Kaley will begin her coaching period with Cst. Brian Lowerison. Thank you to Laurel for a very in-depth background investigative report and to Brian for once again sharing his knowledge as a coach officer.
- b) **Wi-Fi** – New Wi-Fi has been installed at the station, and is more reliable and quicker than our previous system. Please let him know if there are any “dead spots” and we can re-adjust. A router has been installed in the cell area which will greatly improve the signal for bails
- c) **Digital Evidence Management System (DEMS)** – We are working at having this included for all members in the 2023 budget. DEMS allows for the easy cloud-based evidence management which will interface with the courts. This will streamline our process for storing, retrieving, and sharing digital evidence. We hope to have a transcription service as part of this package. This is a per user/per year cost, so it has to be approved during budget deliberations
- d) **New Mobile Workstations** – We have all of the parts and materials to install the new mobile workstation in our cruisers. This will include a thermal printer that will allow us to transition to electronic ticketing and electronic collision reports
- e) **CROMS Mobile** – Once the new computers and printers are installed in the vehicles, we will be transitioning to electronic collision reporting through

CROMS. This will greatly help to streamline processes. We are hoping to pilot the program soon, with a full transition before the end of the year

- f) **Electronic Ticketing** – A NICHE update scheduled for mid-September will allow us to transition to electronic ticketing. This system will allow us to scan a licence, and automatically import the location based on GPS. All charges and wordings will be embedded in NICHE, so minimal input will be required from the officer
- g) **Intoxilyzer / roadside screening devices** – The Intoxilyzer 8000C is going to be replaced with the Intoxilyzer 9000. This is a 2023 capital request. If approved, we will begin to train new officer on the 9000, and also transition new breath techs to the 9000. We are hoping to be a host site in 2023 to allow numerous officers to be trained at the same time. During the transition, we will be using the 8000C and 9000 instruments. Our current roadside screening devices will reach the end of serviceable life at the end of 2023. He will be looking to replace our current Alcotests with the new Alcotest 7000 in this same budget request
- h) **C8 rifles** – Each uniform patrol vehicle should be equipped with a C8 rifle. He will be seeking approval in the 2023 budget to purchase 2 additional C8's and mounts for vehicles that are missing them. We will be putting ceramic vest plates in each cruiser to quickly slip over your current vest in crisis situations. He will be working with Erik to implement this as soon as possible
- i) **Criminal Investigations Secondments** – Thank you to Detective Constable Fletcher for his willingness to step up to assist us over the past 1.5 years in CI while we worked toward our deployment strategy. Beginning in April 2023, we will be offering secondments to the criminal investigations unit over the next few years. This will allow some members the opportunity to work in this position and gain valuable experience. This will assist us with succession planning and will give those officers a chance to see if they enjoy the position before committing to a longer term.
- j) **Training opportunities** – Thanks to a successful grant, we have the ability to increase our training surrounding courses that involve sexual violence and harassment. We have secured funding for an additional 6 weeks of training per year for 3-years. Our goal is to focus our initial training priorities on eligible officers who have not received Criminal Investigators Training (CIT). We will then work toward sexual assault and harassment related courses to utilize the funding. The current OPC requirement is for officers to be first class constables for CIT, however we are working with the college to allow exceptions for those who do not meet that requirement.
- k) **Bicycle Patrol** – We are working toward implementing a bicycle patrol program. Officers interested in this will be required to pass their PIN test and then be trained through an accredited training program (offered by OPP and Owen Sound PS), and will be outfitted with uniforms for bike patrol (shorts, golf shirt, shoes, helmet). We are working toward obtaining E-bikes and updating our current pedal bikes for this purpose. These officers will be utilized for the POP Officer Patrol.

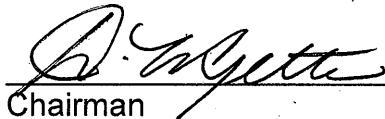
- l) **Problem Oriented Police (POP) Officer Patrol** – As we come closer to having 4 complete platoons of 5 officers, we are going to begin an initiative to have a platoon officer assigned as the POP officer on days where this is feasible. The POP officer may be assigned to community events, school patrol, bike patrol, traffic detail, RIDE programs, etc. Basically, this officer will be used for different purposes throughout the year to address community wants and concerns, and the type of patrol will be dependent on the community needs at that time. This will allow us to address community concerns while providing different opportunities for platoon members.
- m) **Fleet** – Thanks to Ken Cook and Greg Fletcher for their countless hours at rebuilding our fleet. V#25 is now in service and V#22 will be ready any day. We have also secured 2 administrative vehicles that will be used for court and other administrative duties (Veh#27 and Veh #31). We are waiting on a 2022 F150 that is still expected to arrive by the end of August that will replace V#23. I have just ordered a new Explorer that will replace V#21 in 2023. Please help us keep these vehicles tidy and in good running condition by reporting any minor issues as they arise.
- n) **2023 Schedule** – Jeremy has been working with our Sergeants to develop the 2023 duty roster. We have done our best to present 4 balanced platoons that allow for a fair division of specialties. Any training deficiencies on the platoons will be given course priority in early 2023. Holiday selections and process will be announced soon
- o) **Virtual Reality – Mental Health Crisis Response Training (VR-MHCRT)** – We are excited to be the first police service in this area to receive the equipment and training to allow us to offer virtual reality mental health crisis response training. Thank you to Erik and Dominick for agreeing to be our instructors and for manipulating their schedules to allow for this enhanced training. We are looking forward to implementing this training and hearing feedback from all of you. This is a great step toward fulfilling our obligations to enhance our training surround mental health crisis.
- p) **New Recruit** – We are seeking approval to once again increase our authorized uniform strength from 25 to 26 members with the hiring of a recruit in 2023. If approved, we will work toward hiring a cadet to attend OPC in September of 2023. This will hopefully allow us to have Erik work and independent schedule which will help accommodate his K9 and Use of Force training obligations.

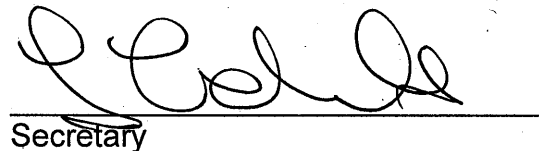
4) **Dispatch Contract – Owen Sound Police Service**
The 2022-2026 Owen Sound Dispatch contract previously agreed upon with the Police Services Board is presented for signatures. Chair Dave Myette is requested to sign the agreement and I will send it back to Owen Sound Police Service as requested

8. **Accounts/Statistics**

August Statistics were reviewed.

9. **Unfinished Business**
10. **Next Meeting**
October 19, 2022 at 5:00 p.m.
11. **Closed to Public**
Motion 5 – Don Matheson/Pat O'Connor
That the Saugeen Shores Police Services Board meet in Closed to Public session to discuss matters in accordance with By-law 1-2011, Section 21.2 (b) regarding personal matters about an identifiable individual.
Disposition – Carried
12. **Adjournment**
Motion 6 – John Woodley/Grey Thede
That this meeting of the Saugeen Shores Police Service Board do now adjourn at 18:53 p.m.
Disposition – Carried


Chairman


Secretary