

Present: Chair Dave Myette  
Chief Zettel  
Inspector Mighton (Zoom)  
Member Matheson (Zoom)  
Member Thede (Zoom)  
Member O'Connor (Zoom)  
Member Woodley (Zoom)  
Tracey Edwards, Secretary

Members of the Public: Dexter Newman (Zoom) and Stephanie Archambault (Zoom)

Absent: None

**1. Call to Order**

The Chair called the meeting to order at 16:03 p.m. and welcomed everyone.

**2. Approval of Agenda**

Add Appointment of Chair to the Agenda

Motion 1 – Pat O'Connor/Don Matheson

That the Agenda for the Public Meeting of the Saugeen Shores Police Services Board dated January 19, 2022, be approved as amended.

Disposition – Carried

**3. Appointment of Chair**

In accordance with the Boards Procedural By-law, the Secretary did a call for nominations for the election of a Chair for the year 2022.

Pat O'Connor nominated Dave Myette, and he accepted, and the Secretary asked if there were any other nominations and none were declared, and the nominations closed.

The Secretary did a call for nominations for the election of a Vice-Chair for 2022.

Don Matheson nominated Pat O'Connor, and he accepted, and the Secretary asked if there were any other nominations and none were declared, and the nominations closed.

**Dave Myette is hereby appointed Chair and Pat O'Connor appointed Vice Chair for the year 2022.**

**4. Declaration of Pecuniary Interest**

No declarations of pecuniary interest were declared, however the Chairman advised that the members could declare at any time in the meeting.

**5. Delegations**

None

**6. Adoption of Minutes**

Motion 2 – John Woodley/Greg Thede

That the Minutes of the Public Meeting of the Saugeen Shores Police Services Board #15-2021 dated December 15<sup>th</sup>, 2022, be approved.

Disposition – Carried

7. **Communications**

8. **Reports**

**Chief's Report**

Personnel

1) **New Constable Cadet Recruits**

Given the current modelling projected by the Chief Medical Officer of Health and the highly transmissible nature of the Omicron variant, the Ministry delayed the start of the January Basic Constable Training (BCT) intake to February 7, 2022. Additionally, the BCT intake will be delivered in a modified format comprised of Part A and Part B:

- Part A – Online synchronous delivery of academic sessions from February 7 – March 4, 2022; and
- Part B – In-person practical skills training from March 9 – May 6, 2022

Both Dexter Newman and Stefanie Archambault were scheduled to begin with us on January 10th 2022, and we have honoured the contract. Due to the increased cases within the Saugeen Shores Police Service, Dexter and Stefanie will work from home reviewing policies and procedures, and completing other online learning that will assist them with their careers, and expedite their field training upon their return from BCT.

2) **Secondment Opportunity**

We have posted for an Experienced Constable position to allow Constable Chris Shaidle to attend the Ontario Police College on a teaching secondment as a Standard Field Sobriety Testing (SFST) instructor. If we are able to successfully recruit an experienced officer, we will commit to the secondment opportunity.

3) **Posting for Experienced Constable**

December 16th 2021, an ad for an Experienced Constable was posted on our website, media, and social media sites. If we are able to successfully recruit a qualified applicant, we will be able to give Constable Shaidle the opportunity for a training secondment at the Ontario Police College. To date, 5 applications have been received, with 1 rejected as it did not meet the requirements. The remaining 4 will be reviewed and proceed with interviews over the next few weeks. Competency based interviews will take place early in February.

4) **Thank you – Sgt. Andy Evans**

Sgt. Andy Evans received a letter from a resident, thanking him for his support, compassion and professionalism when dealing with a domestic matter to an Indigenous Woman.

5) **Thank you – Parades, Food/Toy Drive**

A special thank you to the members of our Police Service for volunteering their time to help out with the Saugeen Shores Rotary Club's Santa parades in Port Elgin and Southampton as well as their participation in the food and toy drive held in Port Elgin during December. Our members helped to make Christmas a special time for many. It was very nice to see the community spirit and dedication of our members.

**Personnel Training**

- 1) Canadian Police Knowledge Network (CPKN)  
Members have been enrolled in the Collaborative Police Action on Intimate Partner Violence course offered through CPKN. The purpose of this training is to provide police services across Canada with a brief framework of leading practices to address intimate partner violence and to better inform policy and collaborative action to keep individuals, families, and communities safe. The course provides shared language and understanding of intimate partner violence which can be used among police agencies and with our community partners.
- 2) Ken Cook – Ontario Sex Offender Registry Training  
Sergeant Ken Cook received training on the Ontario Sex Offender Registry. This training was offered by the Ontario Provincial Police in Orillia Management hosted by the Guelph Police Service from November 30th – December 3rd 2021.
- 3) Virtual Reality Mental Health Crisis Response Training (VR-HMCRT)  
As per All Chiefs Memo 21-0122, the Saugeen Shores Police Service has been given the opportunity to register for the VR-HMCRT training. This is a scenario-based curriculum and evaluation framework that offers an evidence-based, standardized training protocol on de-escalation and mental health crisis response for police services across Ontario.

He participated in an overview training session on January 10th 2022. This is an exciting opportunity for our service, and the platform looks very intuitive and advanced. We are hoping to receive the hardware (VR goggles and controllers) as well as the software in the near future. We will identify 2 members of our service to be trained to facilitate the learning.

**Ministry Reports**

- 1) Provincial Institution / Court Transportation Reconciliation  
The Chief has prepared the data for the 2019 costs, and have submitted to the Ministry as required. He will update the Board when the funding allocations have been released for 2022.
- 2) 2022-23 to 2024-2025 Community Safety and Policing Grant  
Applications have been submitted to the Community Safety and Police Grants. He submitted the Local Funding Stream to support a Support Services Supervisor in the amount of \$182,679.06 over 3 years (\$60,893.02/year). Also, the Provincial Funding Stream to support enhanced training, education, and equipment for sexual violence and harassment investigations in the amount of \$80,270.80 over 3 years. He will update the Police Services Board when I find out if we were successful with these applications.

**Police Service Reports**

- 1) Annual Reports Submitted to the Police Services Board  
Chief Zettel submitted the following reports:
  - Criminal Investigations / Drug Unit statistics – December 2021 Report

- LE-004SSPS SP-002 Bias-Base Profiling – Quarterly Report (Oct'21-Dec'21)
- LE-004SSPS SP-001 – Collection of Identifying Information in Certain Circumstances Annual Report
- LE-019SSPS – Stolen or Smuggled Firearms / LE020SSPS – Collection, Preservation & Control of Evidence and Property – Annual Report
- LE-026SSPS SP-003- Missing Person Act – Annual Report
- LE-031SSPS SP-003 – Drug Recognition Expert – Annual Report
- LE-046SSPS – Ontario Sex Offender Registry – Annual Report
- LE-047SSPS - Police Response to High-Risk Individuals – Annual Report
- AI-003SSPS Equal Opportunity – Discrimination and Workplace Harassment – Annual Report

Motion 3 – Greg Thede/John Woodley

That the Saugeen Shores Police Services Board approve the Missing Person Annual Report and it shall be published on the Police Service Website.

Disposition – Carried

2) **Crime Stoppers – Quarterly Report**

The Chief has received the Quarter 4 report for Crime Stoppers of Grey Bruce encompassing October 2021 to December 2021. The report contains the Coordinator's Program Report, including details of our program's statistics and activities up to and including December 2021.

3) **Budget**

We have implemented the 2022 Service Fees and Charges. We are waiting on the outcome of budget deliberations for approvals, expected early in February.

**Events / Committees**

1) **COVID-19 Update**

On December 18<sup>th</sup> the Chief issued Written Directive #21-20 escalating the level of respiratory protection for members dealing with a suspected, probable, or confirmed case of COVID-19 to an N-95 or equivalent masks. The Omicron variant has a greater possibility of community spread, and this measure may help to protect our members. He has ordered and received additional N95 masks to meet the future demand.

9. **Accounts/Statistics**

Jeremy Mighton reported on the 2021 4<sup>th</sup> Quarter Report and the 2021 Call Statistics by Day of Week.

10. **Unfinished Business**

11. **Next Meeting**

February 16, 2022 at 4:00 p.m.

12. **Closed to Public**

Motion 4 – Don Matheson/Pat O'Connor

That the Saugeen Shores Police Services Board meet in Closed to Public session to discuss matters in accordance with By-law 1-2011, Section 21.2 (b) regarding personal matters about an identifiable individual.

Disposition – Carried

13. **Adjournment**

Motion 5 – Pat O'Connor/Greg Thede

That this meeting of the Saugeen Shores Police Service Board do now adjourn at 17:32 p.m.

Disposition – Carried

  
Chairman

  
Secretary