

**Saugeen Shores Police Services Board**  
**April 21, 2021, Via ZOOM**

**#06-2021**  
**Public Meeting, Pg. 1**

Present: Chairman Myette  
Chief Zettel  
Member Woodley  
Inspector Mighton

Member Thede  
Member O'Connor  
G. Elliott, Secretary

Member Matheson advised he would be late.

**1. CALL TO ORDER**

The Chair called the meeting to order and welcomed everyone.

**2. APPROVAL OF AGENDA**

Motion 1 – Pat O'Connor/John Woodley

That the agenda for the Public Meeting of the Saugeen Shores Police Services Board dated April 21, 2021, be approved as amended.

Disposition – Carried.

Amended to add – Crime stoppers of Grey Bruce Inc and CROMS 2021 Q1 Report

**3. DECLARATION OF PECUNIARY INTEREST**

No declarations of pecuniary interest were declared, however the Chairman advised that the members could declare at any time in the meeting.

**4. DELEGATIONS - Nil**

**5. ADOPTION OF MINUTES**

Motion 2 - Greg Thede/Pat O'Connor

That the minutes of the Public Meeting of the Saugeen Shores Police Services Board #03-2021, dated March 17, 2021, be approved.

Disposition - Carried

Motion 3 – Pat O'Connor/Greg Thede

That the minutes of the Public Meeting of the Saugeen Shores Police Services Board #04-2021 via e-mail dated March 24, 2021 be approved.

Disposition – Carried.

Motion 4 -

That the minutes of the Saugeen Shores Police Services Board #05-2021 dated April 17, 2020 via Zoom be approved.

Disposition - Carried

**6. COMMUNICATIONS - Nil**

**7. REPORTS**

**Chief's Report – April 2021**

**1) Thank you to Sgt. Primeau**

A thank you letter was received from a member of the public thanking Sgt. Primeau for her proactive patrols. Sgt. Primeau was patrolling a subdivision

overnight in inclement weather when she came across a vehicle with the back hatch open and filling with snow and freezing rain. She secured the vehicle and notified the owner by text message to avoid waking him in the early morning hours. Sgt. Primeau dealt with the issue preventing a dead battery, possible theft and damage to the interior of the vehicle.

2) **Constable Matthew Cutting #55**

The Chief advised that Constable Cutting started with the Saugeen Shores Police Service on March 29<sup>th</sup> and is currently assigned to B1 Platoon.

3) **Rose Witteveen**

The Chief advised that Rose has begun her contract position as a Support Services member with the Saugeen Shores Police Services on March 29<sup>th</sup> and her vast experience as a Police Officer has proven to be an asset to her position and welcomed her to the staff.

4) **Cadet Cassandra Hahn**

The Chief advised that Cassandra Hahn has resumed her cadet training at the Ontario Police College on April 10<sup>th</sup> and barring any unforeseen circumstances is expected to graduate on May 5<sup>th</sup> and will then return to SSPS to begin her policing career.

5) **Senior Officer Training – Ontario Police College**

The Chief advised that all training at the Ontario Police College has been postponed due to the COVID-19 outbreak and will only reopen when training can be done safely.

6) **Breath Technicians – Re-qualification**

The Chief advised that Saugeen Shores Police Service has 9 qualified breath technicians and they are required to re-qualify on a yearly basis. He noted that West Grey Police Service assisted the Saugeen Shores Police Service with the re-qualification training (2 hour session) in March and April.

**Ministry Reports**

1) **Municipal Freedom of Information and Protection of Privacy Act**

The Chief advised the annual report has been submitted to the Office of the Information and Privacy Commissioner of Ontario on the use of the Municipal Freedom of Information and Protection of Privacy Act. He advised there were 14 submissions in 2020.

**2) RIDE Grant Reporting**

The Chief advised that the 4<sup>th</sup> quarter RIDE statistical report was completed by Inspector Mighton and submitted to the Ministry of the Solicitor General for RIDE programs conducted between April 1, 2020 to March 31, 2021. He noted that during this period 1,123 vehicles were checked. The RIDE grant will continue for the 2021-2022 fiscal year.

**3) Narcan Report submitted to Health Unit**

The Chief advised that the quarterly Naloxone Report was submitted to the Grey Bruce Health Unit for the period of January 1, 2021 to March 31, 2021. He advised that naloxone was successfully used on 2 individuals during this period.

**Police Service Reports**

**Annual Reports submitted to the Police Services Board**

- 1) March 2021 – Criminal Investigations/Drug Unit statistics
- 2) LE-011 – Search of Premises Annual Report
- 3) CP-002SSPS – Crime Prevention Annual Report
- 4) AI-111 SSPS – Naloxone Administration Annual Report
- 5) AI-003 SSPS – Equal Opportunity – Discrimination and Workplace Harassment – annual report
- 6) LE-047 SSPS Police Response to High Risk Individuals Annual Report
- 7) LE-015 SSPS – Confidential Informants and Agents Annual Report
- 8) SSPS SP-009 – Bias-based Profile Complaints (Jan 2121 - March 2021) quarterly report.

**2) Out of the Cold Program**

The Chief advised that Tania Dickson is the Housing Services Manager for Bruce County which includes the administration of housing and homelessness services across the County and due to the ongoing pandemic they have received funding from the Province.

The Chief advised that in order to further support homeless families and individuals that Tania has provided the Saugeen Shores Police Service with \$10. Tim Horton cards for individuals who are homeless and in need.

He advised he has created a ledger to track the use and distribution of the cards and if a member feels it is appropriate to issue a card to someone in need they are requested to fill out the Relief Funding – Tim Horton's Card Ledger to track the incident in which the card was used.

The Chair suggested putting the cards in the glove box and have them available right away.

The Chief advised that he would start this tomorrow.

3) **Situation Table – S.T.A.R. (Situation Table for Acute Risk)**

The Chief advised that in partnership with the Community Safety and Well-being Plan Committee, local police services and other support agencies are going to work towards rejuvenating and committing to increase the use of the Situation Table.

He advised that this a community based team of front line workers that work toward delivering quality and timely access to services for those at risk of harm or victimization. He advised that the Administrative Constable will be tasked with this responsibility.

4) **Traffic Enforcement Campaign – Speeding**

the Chief advised that the Saugeen Shores Police Service conducted a traffic enforcement campaign to target speeders from April 2<sup>nd</sup> to April 16<sup>th</sup>.

He advised that during this period there were 50 speeding tickets issued.

**EVENTS**

1) **Community Watch**

The Chief advised that the program will be resuming this summer under strict guidelines. He noted that Constable Stacey Gordon and Community Watch liaison Joe Sholtes have prepared a plan in consultation with public health to ensure all safety protocols are in place.

He advised that Criminal Records of people will be checked and a procedure will be in place for the new revised guidelines.

The Chief advised that they are planning on holding a meeting Thursday regarding the program and to discuss the new regulations that are being planned.

2) **Auxiliary Program**

the Chief advised that the date for applications closed on April 16<sup>th</sup> and efforts were made to attract applicants to better represent our diverse community.

He advised that he and Inspector Mighton attended the Saugeen First Nation Reserve for a meeting with John Domm to request his assistance in sharing this posting.

He advised that we currently have 5 but looking to add 3 more for a total of 8.

He noted he will have a report for the May meeting.

3) **COVID-19 update**

The Chief noted that the Provincial Government implemented a Stay At Home order along with the Provincial Shutdown effective April 8<sup>th</sup>.

The Stay At Home order does not allow for random stops or inspections.

He advised that the Service will focus on the 4 E's – engage, (with the individuals), explain, (why we are there), educate, enforce,(as a last resort).

He noted the protocols that were in place are being followed.

The Chief advised that he is meeting with the ECG group and Senior Management Team and working closely with them.

4) **Presentation – Port Elgin Rotary Club**

The Chief advised that on Tuesday, April 13<sup>th</sup> he presented an overview of the Saugeen Shores Police Service to the Club. He noted the presentation was well

received and the Club donated to the breakfast club on his behalf.

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5) **Crime Stoppers of Grey Bruce Inc.**

Crime Stoppers forwarded a letter of what they have been accomplishing, number of tips, media releases, fund raising events and promotions and upcoming events.

Motion 5 – Pat O'Connor/Greg Thede

That the Saugeen Shores Police Services Board approves a donation to Crime Stoppers of Grey Bruce Inc in the amount of \$2,000.00 and the funds be taken from Police Services Board Reserve Account #01-3023-1000.

Disposition – Carried.

6) **CROMS – 2021 Q1 Report**

The Chief included the report of Motor Vehicle Collisions from January 1 – March 31, 2021.

8. **ACCOUNTS/STATISTICS**

**Police Services Board Statistics – March 2021**

Foot Patrols 167

Traffic Enforcement – HTA – 175

Mental Health Act /Threat of suicide – 28

Charge/Occurrence Statistics to March 31 – 2,671 occurrences and to the same date last year 2,517 which represents an increase of 6.1% in call volume 2020 vs 2021.

Charges – 293 represents difference of 9.3% vs February and 7.3% increase vs March 2020.

9. **UNFINISHED BUSINESS** - Nil

10. **NEW BUSINESS** –

1) **By-law 01-2021 – Procedural By-law**

Motion 6 – John Woodley/Greg Thede

That By-law 1-2021 being a by-law to amend By-law 1-2011 being a by-law to govern the proceedings of the Saugeen Shores Police Services Board, the conduct duties and responsibilities of its members and the calling of meetings be read a first and second time this 21<sup>st</sup> day of April 2021.

Disposition – Carried.

Motion 7 – Greg Thede/John Woodley

That By-law 1-2021 being a By-law to amend By-law 1-2011 be read a third time and finally passed this 21<sup>st</sup> day of April 2021 and signed by the Chairman and Secretary.

Disposition – Carried.

Member Matheson arrived.

**11. NEXT MEETING – May 19, 2021, 4:00 pm**

The Chairman advised at the meeting on March 22 Council received a report concerning Video Surveillance Policy update. This policy was established to stall video surveillance cameras to assist Law Enforcement in recent years to witness vandalism and the need has expanded to install cameras in other parts of the Town properties. It was sent back to staff for more information.

**12. CLOSED TO PUBLIC**

Motion 8– Don Matheson/Pat O'Connor

That the Saugeen Shores Police Services Board move into Closed to Public session to discuss matters in accordance with By-law 1-2011, Section 21.2 (b) regarding personal matters about an identifiable individual, (d) labor relations or

employee negotiations.

Disposition – Carried.

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