

Present: Chair O'Connor
Chief Zettel
Inspector Mighton
Member Divinski

Vice Chair Huber
Member Thede
Member Woodley, Acting Secretary
Janice Stubbs, HR Manager

Members of the Public: Nancy Wyonch

Regrets: Tracey Guy, Secretary

1. **Call to Order**

The Chair called the meeting to order at 1630 hours with a Land Acknowledgement and welcomed everyone.

2. **Approval of Agenda**

Motion 1 – Diane Huber/Greg Thede

That the Agenda for the Public Meeting of the Saugeen Shores Police Services Board dated August 16, 2023, be approved.

Disposition – Carried

3. **Declaration of Pecuniary Interest**

No declarations of pecuniary interest were declared, however the Chairman advised that the members could declare at any time in the meeting.

4. **Delegations**

None

5. **Adoption of Minutes**

Motion 2 – John Woodley/John Divinski

That the Minutes of the Public Meeting of the Saugeen Shores Police Services Board #08-2023 dated August 16, 2023, be approved.

Disposition – Carried

6. **Communications**

1) News Release – Bruce Against Gun and Gang Violence

The correspondence was reviewed by the Board.

2) OAPSB Labour Conference – Toronto – October 26/27, 2023

The Information was reviewed by the Board.

7. **Reports**

Chief's Report

Personnel

1) Officer Spotlight – Constable Cassandra Hahn
As highlighted in the Saugeen Shores Police Service 2023-2025 Strategic Plan, Inspector Mighton gave highlights on Constable Cassandra Hahn.

2) Special Constable Re-appointment
The Chief noted that Ken McCulloch's Special Constable designation has been renewed. The re-appointment is in effect until August 23rd 2028. Thank you to Ken McCulloch for his continued service.

3) Detective Constable Brian Lowerison
Detective Constable Brian Lowerison is eligible for a rate change to Detective Constable (6 months +) as per Section 6.3 of the Uniform Collective Agreement. This rate change will take place on September 27th 2023.

4) Change of Classification – Constable Dominick Veroni
Constable Dominick Veroni is eligible for classification change from 3rd Class Constable to 2nd Class Constable effective October 2nd 2023. As per section 6.1 of the Uniform Collective Agreement, members are eligible for promotion on the recommendation of the Chief of Police and the approval of the Board after serving as a 3rd class Constable for 18 months. The Chief fully supports and recommends the promotion of Constable Veroni to 2nd Class Constable effective October 2nd 2023.

Motion 3 – John Woodley/Diane Huber

That the Saugeen Shores Police Services Board approve the promotion of Constable Dominick Veroni from 3rd Class Constable to 2nd Class Constable effective October 2nd 2023.

Disposition – Carried

5) Change of Classification – Constable Kaitlyn Schenck
Constable Kaitlyn Schenck is eligible for classification change from 2nd Class Constable to 1st Class Constable effective October 8th 2023. As per section 6.1 of the Uniform Collective Agreement, members are eligible for promotion on the recommendation of the Chief of Police and the approval of the Board after serving as a 2nd class Constable for 18 months. He supports and recommends the promotion of Constable Kaitlyn Schenck to 1st Class Constable effective October 8th 2023.

Motion 4 – John Divinski/John Woodley

That the Saugeen Shores Police Services Board approve the promotion of Constable Kaitlyn Schenck from 2nd Class Constable to 1st Class Constable effective October 8th 2023.

Disposition – Carried

6) Cadet Recruitment
Background stages of investigations for each candidate is underway.

7) Constable Travis Wagner – Request for Secondary Employment
Constable Travis Wagner has provided a written letter of request seeking permission to engage in secondary employment. Constable Wagner advises that the employment opportunity would be part time and not interfere with his employment with the Saugeen

Shores Police Service. Section 49 of the Police Services Act and also Procedure LE-025SSPS SP-002 allows with permission from the Chief and the Board. The Chief advises that this secondary employment would be permissible under the legislation and policy, and that Constable Wagner has followed the proper processes for the request. Unless the Board objects, he will approve in writing.

8) Thank you – Inspector Jeremy Mighton

Inspector Mighton received a thank you letter and gift card for his assistance in arranging coverage for the Lakeshore Women's Triathlon. The gift card has been donated to the Benevolence / Contingency fund.

Personnel Training

1) D/Cst. Brian Lowerison - Lawful Justification - C24 Training

Detective Constable Brian Lowerison was enrolled in the C-24 Lawful Justification training hosted by CISO on August 22nd and August 23rd 2023.

2) D/Cst. Laurel Hopkins - Ontario Homicide Investigators Association Conference

Detective Constable Laurel Hopkins attended an Ontario Homicide Investigators Association Conference in York Region on September 7th & 8th 2023. This opportunity will provide Laurel with updates on current case law and investigative techniques.

3) Cultural Awareness Training

On Thursday August 17th 2023, Chief Zettel, Sgt. Cook, and Cst. Travis Wagner attended Cultural Awareness Training hosted by the Neyaashiinigmiing Police Service – Sgt. Natasha Maxwell. The day provided an opportunity to learn about residential schools, treaties, and past injustices.

4) Use of Force Fall Training

All uniformed members will be participating in Fall Use of Force training in the month of September 2023.

Ministry Reports

1) Ontario Sex Offender Registry (OSOR) – Audit - UPDATE

The Saugeen Shores Police Service completed an audit of our compliance to the Ontario Sex Offender Registry on August 17th 2023. Awaiting final report.

2) Proceeds of Crime (POC) Front-Line Policing (FLP) Grant Program

Sergeant Ken Cook has completed a grant application to seek funding from the Proceeds of Crime (POC) Front-Line Policing (FLP) Grant Program. The POC FLP Grant is a three-year term, which will help provide greater sustainability of provincial funding for police services, as well as ensure grant recipients are able to effectively measure outcomes and demonstrate success of initiatives. Funding is available for projects that focus on at least one of the following priorities: 1) Organized Crime Enforcement; 2) Hate Crimes; and 3) School Safety. Sergeant Cook prepared the grant application focusing on Organized Crime Enforcement, seeking \$250,150 in funding over 3 years.

Police Service Reports

1) Reports Submitted to the Police Services Board:

- August 2023 Stats Analysis (Hexagon)
- August 2023 CI statistics and August 2023 Criminal Investigation report

2) Donation to Contingency Fund

The Southampton Community Suppers has donated money to the Contingency Fund which will be used to replenish care packages carried in the police cruisers by officers, to be handed out to those in need. Thank you for your generous donation. Chief Zettel will create thank you cards on behalf of the Police Service and the Board and send one to the Southampton Community Supper group.

3) Police Station Operating Hours

The Police Station front office hours have changed from 7am-5pm to 8am-5pm. This change was implemented to allow for more effective and efficient briefings and the exchange of information with our support service members. Support Services members will now be joining platoon briefings at 7:00am to be updated on incidents and required follow-up investigations. The police station remains accessible 24/7/365 via direct access to dispatch in the front lobby.

8. Accounts/Statistics

Inspector Mighton shared statistics to date:

- 1644 foot patrols/community engagement events. It is difficult to separate the beach patrol events from other foot patrols/community engagement as they are all captured under the same occurrence type. This is a 45% increase from last year.
- 75 dedicated beach patrols through our Problem Oriented Policing initiative. These dedicated foot patrols focus on bylaw violations including violations of the Liquor Licence Control Act, Animal Control bylaw, and park/beaches bylaw. This is where we took an officer out of general patrol and focused them on beach duties only.
- 153 Municipal bylaw events this year (parking/dogs/noise/fireworks/etc.) with 12 charges (combination of bylaw and Dog Owner Liability Act (DOLA)).

9. Unfinished Business

None.

10. Next Meeting

October 18, 2023 at 16:30

11. Closed to Public

Motion 5 – Greg Thede/Diane Huber

**That the Saugeen Shores Police Services Board meet in Closed to Public session to discuss matters in accordance with By-law 1-2011, Section 21.2 (b) and the Police Services Act regarding personal matters about an identifiable individual(s).
Disposition – Carried**

Motion 6 – John Woodley/Greg Thede

That the Saugeen Shores Police Service Board approve the 2024 draft Operating and Capital Budget as presented.

Disposition – Carried

Member Divinski voiced his concern about being interrupted and while discussing an item earlier in the meeting. He stated that a procedure was infringed and requested that the procedural rules should be reviewed before the next meeting.

13. Adjournment

Motion 7- Greg Thede/John Woodley

That this meeting of the Saugeen Shores Police Service Board do now adjourn at 19:05 hours.

Disposition – Carried

Chair



Secretary

